

Charles D. Boyd[REDACTED]
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charlesb@safechain.com**PROFESSIONAL EXPERIENCE**

- 2011-Present** **SAFE CHAIN SOLUTIONS** **Cambridge, MD**
President / Partner
 - Manage entire business operations including personnel
- 2009-2011** **PREMIUM RX NATIONAL** **Rockville, MD**
Director of Logistics
 - Supervised and maintained all shipping and receiving operations in all locations throughout the United States
 - Interviewed, hired, and trained all new company employees on logistics operations
 - Managed all state and federal licensing and pedigree compliance requirements including the FDA and DEA
 - Developed overall SOPs and shipping operations system
 - Devised shipping systems to increase efficiency and minimize errors while maximizing profits
 - Managed daily and monthly inventory
 - Kept shipping department up to date with industry requirements and technological advances
 - Responsible for all data entry regarding purchase orders, sales orders, invoices and inventory entry
 - Processed and invoiced all company sales
 - Accountable for addressing all drug recalls issued
 - Scheduled and ran department meetings
 - Negotiated rates with UPS, FedEx and supplies from multiple packaging and material handling companies
- 2006-2009** **GLOBAL PHARMACEUTICAL SOURCING** **Rockville, MD**
Logistics Manager
 - Supervised and maintained all shipping and receiving operations in all locations throughout the United States
 - Interviewed, hired, and trained all new company employees on logistics operations
 - Developed overall SOPs and shipping operations system
 - Managed daily and monthly inventory
 - Kept shipping department up to date with industry requirements and technological advances
 - Responsible for the processing and invoicing of all company sales for over 35 sales representatives
 - Accountable for addressing all drug recalls issued
 - Scheduled and ran department meetings
 - In charge of keeping company compliant with all state and federal licensing regulations including the FDA and DEA
- 2003-2006** **US EXPRESS FREIGHT SYSTEMS** **Landover, MD**
Warehouse Manager
 - Responsible for employee hiring, training, and scheduling
 - Managed and coordinated activities of employees
 - Engaged in product delivery, storage, receiving, and inventory
 - Managed the Eight O'clock Coffee national 7-11 contract
 - OSHA trained and certified in heavy machinery
 - Specialized in inventory control, stocking, loading/unloading of trucks
 - Responsible for all safety initiatives for the warehouse and warehouse personnel
 - Responsible for maintaining company standards of sanitation, maintenance, and security of all warehouse equipment and facilities
- 2000-2003** **ANDREA VAN LINES** **Alexandria, VA**
Moving Coordinator
 - Specialized in relocating home and office equipment
 - Transferred belongings on a multi-state level
 - Duties included extreme physical lifting
 - Required to pack and load personal property in an efficient manner
 - Vast experience driving a 24 foot truck

ADDITIONAL SKILLS

- Strong leadership and management ability
- Innovative
- Effective team player
- Proficient in MS Word, Excel, MAS 200 and inventory management systems
- Extremely detail oriented

EDUCATION
1999-2003**MONTGOMERY COLLEGE**

- Completed approximately 60 credits

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